

LONG BEACH COMMUNITY GARDEN ASSOCIATION (LBCGA)
Minutes of the June 6, 2022 Board Meeting

A Zoom meeting was conducted. ATTENDEES: Greg Marcotte, Nancy Bernstein, Kathy Jarvis, Mary Sue O’Melia, Carol Meyer, Nancy Alperin, Lonnie Brundage, Nina Burgeno, Alan Coles, Anita Cordova, Chuck Davis, Frank Dayak, Dan Freleaux, Milton Johnson, and Sher Meyers.

ABSENT: None

MEMBERS PRESENT: Doug Mullin.

SUBJECT	DISCUSSION	ACTION
Call to Order	Greg M. called the Zoom Meeting to order at 6:37 p.m.	Call to order
Minutes of February 16, 2022	Motion to approve February 16, 2022 Minutes by Milton J. and second by Nancy B. Motion approved.	Motion approved
Report of the President – Greg M.	<u>Break In Small Barn & Future Actions</u> – Greg M. reported that there was an 11:30 pm break-in captured on camera. They broke the lock and damaged the door to the small barn. Nothing was taken. Chuck D. is working on repairs. Hoses are in tan shed. Greg M. to get lock for file cabinet containing member records. Discussion regarding hard copy of records versus scanning records. Alan C. offered to scan records. A committee of Greg M., Nina B., Nancy B., and Alan C. to meet to determine member records to keep and/or scan (e.g., license number, proof of residence).	No action
Report of the Treasurer – Carol M.	<u>Report of Treasurer</u> – Carol M. reported on the current year budget for July – April. Revenues more than expenses YTD primarily due to purchase of plot upgrades (e.g., fences, raised beds). Revenue to date is positive on t-shirt sales and donations. Next year’s budget includes donation money applied to areas specified by the donor. Reserves of less than \$3K required to balance the budget. Motion by Chuck D. to approve the Treasurer’s Report; second by Milton J. Motion approved.	Motion approved
Report of 1 st Vice President – Nancy B.	<u>New Members & Vacant Plots</u> – Nancy B. reported that three plots are available. Recent new gardeners went through orientation from 4-6pm and mentors were assigned. Greg M. and Nancy B. will meet with new gardeners whose plots are not up to par.	No action
Work Party Report – Greg M. & Mary Sue O.	<u>Work Party</u> – Mary Sue O. reported that people from 24 plots attended the most recent work party. Greg M. noted that the assignment list was completed and thanked Doug M. for heading up a group to remove >100 pavers from plot C-18. Pavers may be sold on eBay or to members.	No action
Food Bank Report – Anita C.	<u>Food Bank</u> – Anita C. reported that four high school students worked to ensure that all food bank plots were planted with beets, cucumbers and tomatoes. Beans were pulled up. Two volunteers cleaned up behind the green storage container. Carol M. reported that an Eagle Scout rebuilt two raised beds for food bank plots. A request for donations for an Eagle Scout tool holder project was made by Carol M. Anita C. asked for a volunteer to assist with Friday deliveries.	No action
Orchard Report – Alan C.	<u>Orchard Report</u> – No report.	No report
Border Board Report – Chuck C.	<u>Border Board Report</u> – Chuck C. reported that the majority of boards were painted at the work party last Saturday.	No action
Old Business 1) Replacement Chairs	<u>Replacement Chairs in Big Barn</u> – Carol M. reported that she will work on getting chairs prior to the picnic in July.	No action

SUBJECT	DISCUSSION	ACTION
New Business: 1) Board Meeting Schedule & Member Announcement	<u>Board Meeting Schedule & Member Announcement</u> – Proposal to make the first five minutes open to members interested in speaking. Meetings would be announced in the newsletter. Board meetings would go into closed session if there is a need to discuss the status of members and/or specific plots. Nancy B. moved that Board Meetings be held on the first Monday every other month; second by Milton J. Motion approved.	Motion approved
2) Picnic Committee & Board Assignments	<u>Picnic Committee & Board Assignments</u> – Carol M. had a list of assignments and asked for Board Members to volunteer. Kathy J., Greg M. and Sher M. will be the Picnic Committee and work on details. Mary Sue to help with the flyer. All Board Members will assist with clean up.	No action
3) July Work Party	<u>July Work Party</u> – Sher M. will handout hours for members who attend the July 2 nd work party.	No action
4) Compost for Garden	<u>Compost for Garden</u> – Mary Sue O. asked about the process for approval if some members wanted to start a garden compost project. Pros and cons in a formal presentation would need to be prepared and presented to the Board. Anita suggested contacting Oceanview Farms in Santa Monica (>30 years of experience composting) as a resource and Long Beach Community Compost.	No action
5) Garden Updates	<u>Garden Updates</u> – Alan C. suggested that in order to avoid errors, all updates be sent to the Board for review and comment two days before the notice is scheduled to be distributed to members.	No action
6) Access to Garden During Work Parties	<u>Access to Garden During Work Parties</u> – No cars should enter the garden between 7:30 and 9:30 am on work party days.	No action
Adjournment	Meeting adjourned by Greg M. at 7:49 p.m.	Meeting Adjourned

Prior to the first meeting of the new Board on June 6th, Greg M. sent out an **email to all Board Members on May 11, 2022** asking for review, comment and approval, as detailed below.

SUBJECT	DISCUSSION	ACTION
Water Conservation	Water Conservation. – Motion made by Alan C. and seconded by Nancy A. to send a notice to all members regarding water conservation. All gardeners are urged to conserve water. “Watering must be done by hand with a nozzle on the hose. Leaving a hose running on the ground is not allowed. Sprinklers and drip systems are not allowed.” Motion approved.	Motion approved

Draft Minutes Prepared by Mary Sue O. Date: July 31, 2022