

LONG BEACH COMMUNITY GARDEN ASSOCIATION (LBCGA)  
**Minutes of the June 30, 2021 Board Meeting**

A Zoom meeting was conducted. ATTENDEES: Kathy Jarvis, Carol Meyer, Nancy Bernstein, Mary Sue O’Melia, Sher Meyers, Lonnie Brundage, Anita Cordova, Nina Burgeno, Alan Coles, Frank Dayak, Dan Freleaux, Milton Johnson, and Elsa Powell.  
 ABSENT: Chuck Davis, and Linda Kayajanian.

SUBJECT	DISCUSSION	ACTION
Call to Order	Kathy J. called the Zoom Meeting to order at 6:07 p.m.	Call to order
Minutes of 18 April 2021	Motion to approve April 18, 2021 Minutes by Frank D. and second by Milton J.	Motion approved
Report of the President – Kathy J.	<u>T-Shirt Order</u> - Kathy J. reported that t-shirts have been ordered and should be delivered by July 10.	No action
Report of the Treasurer – Sher M.	<p><u>Treasurer’s Report</u> – Carol M. provided end of year financials for FY 2020-2021 (i.e., July 2020-June 2021). Income for FY 2020/21 was over by \$14,338 and expenses were under budget by \$10,586, for a \$24,977 surplus on a total budget of \$54,939. Income increased due to a high number of new members added during COVID. Expenses were less than budget primarily due to eight months of water expenses waived by the City (i.e., the City did not charge community gardens the approximate amount of \$1,000 per month for this item).</p> <p>The cash amount for the end of FY 2020/21 is approximately \$80K of which, \$20K is a reserve approved by the Board in FY2020/21. This leaves a balance of \$60K for the FY 2021/22 fiscal year compared to the approved expense budget for FY 2021/22 of \$54,645. The expense budget for FY 2021/22 includes member donations to specific causes (e.g., \$320 to the Food Bank and \$265 to the Orchard). Other donations are included in general revenues. Alan C. commented that actual FY 2020/21 expenses for the orchard line item, shown on the handout, do not agree with figures that he submitted. A motion to approve the financial report for FY 2020/21 and Budget for FY 2021/22 was made by Frank D. and seconded by Milton J.</p> <p>Copies of a new reimbursement form and the FY 2021/22 Budget, which includes a description of the line items to be used on the reimbursement form, will be emailed by Carol M. If needed, our bookkeeper can add a “Miscellaneous” category to the budget.</p>	Motion approved
Report of 1 <sup>st</sup> Vice President – Carol M.	<u>New Membership &amp; Plot Vacancies</u> – Over 75 new member orientations were conducted last year by Carol and Nancy. There will be six plots available in August for new members compared to a wait list of 35 people.	No action
Report of the 2 <sup>nd</sup> Vice President – Nancy B.	<p><u>Plumbing</u> – Nancy B. reported that three hose bibs and three hoses were replaced in the past two months. Two other hoses were repaired. The hose-holder in G-03 was replaced. There are approximately 16 replacement hose-hangers available in our inventory. Quarterly review of hose-hangers will be done this week.</p> <p><u>Purchase of Wagons</u> – One new wheelbarrow and four wagons have been purchased and delivered. Fidel and Dan are in the process of assembling. Eight wagons/wheelbarrows were approved by the Board in FY 2020/21 for purchase. This is the first five under this authorization.</p>	No action

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Food Bank Report – Lonnie B.	Lonnie B. reported that approximately 500 lbs./day of food delivered to Food Bank since last report. There have been 90 lbs. of green beans delivered in the past three weeks. Summer Foodbank plantings have all been from donated seed and plants so there have been essentially zero Foodbank expenses this summer. Frank D. has been donating boxes used to transport food.	No action
Orchard Report – Alan C.	<u>Orchard</u> – Alan reported that citrus is good.  <u>Disease Control Class</u> – 24 people attended the class offered by Alan on July 29 <sup>th</sup> @ 6pm in the Gazebo.	No action
Old Business: 1) Water Bills  2) Eagle Scout Projects  3) Security Update  4) Critter Control	<u>Water Bills</u> – Carol and Kathy met with the Water Company. They did not offer any suggestions on actions we could take to conserve water/ reduce our water bill. Carol and Kathy also met with City staff regarding how to read the water bills, how usage is determined, etc. The City said it would get back to us on how the data is compiled. All gardens Citywide are now receiving water bills. Alan C. raised the issue that if our gardeners watered properly, we may be able to conserve and reduce our water bill. Alan will prepare a one-page synopsis of info on watering covered in the Disease Control Class. This information will be distributed to members.  <u>Eagle Scout Projects</u> – Carol M. and Dan F. met with the scout regarding project to build tool holders in corners by manure piles. We are waiting for the plan to review.  <u>Security Update</u> – Carol M. noted that installation of the light fixture on the SE corner is not expected to be complete until October 2021. Kathy J. reported that security cameras that she monitors have not shown any intruders; police have been driving through garden on patrol. Alan C. also noted that things have been pretty quiet since the police almost apprehended the person who stole our camera and kept it in his kitchen. There have been no new encampments in the SE corner.  <u>Critter Control</u> – Frank D. reported that gopher activity is slow; squirrels however are starting to multiply. Plants are being eaten in Row P and will be addressed by the Critter Control Committee.	No action  No action  No action  No action
New Business: Issues Brought by Board Members	<u>Dust In Garden</u> – Dan F. called Kelly with the City Maintenance Operations unit to report dust from grading in the lot adjacent to the garden. Kelly said she would look into it. Alan suggested that a letter be sent to Hurley Owens if the dust from grading continues tomorrow (i.e., July 1 <sup>st</sup> ).  <u>Storing of Board Records</u> – Alan C. raised concern about record storage (e.g., Board Agendas, Minutes, Security Videos). Mary Sue keeps a hard copy of Board Agendas, Agenda Items and Minutes. Nina B. said she will investigate finding a cloud-based solution for storing of records.	No action  No action

