

LONG BEACH COMMUNITY GARDEN ASSOCIATION (LBCGA)
Minutes of the September 2, 2021 Board Meeting

A Zoom meeting was conducted. ATTENDEES: Kathy Jarvis, Carol Meyer, Nancy Bernstein, Mary Sue O'Melia, Sher Meyers, Lonnie Brundage, Alan Coles, Anita Cordova, Frank Dayak, Dan Freleaux, Linda Kayajanian, and Elsa Powell.
 ABSENT: Nina Burgeno, Chuck Davis, and Milton Johnson.

SUBJECT	DISCUSSION	ACTION
Call to Order	Kathy J. called the Zoom Meeting to order at 5:31 p.m.	Call to order
Minutes of 30 June 2021	Motion to approve June 30, 2021 Minutes by Carol M. and second by Nancy B. Motion approved.	Motion approved
Report of the President – Kathy J.	<p><u>T-Shirt Order</u> - Kathy J. reported that t-shirt pre-order went well. We need to sell eight more to break even leaving 60-80 t-shirts available to sell at a profit. Revenue for t-shirts from Partners of the Parks.</p> <p><u>EDCO Price Increase</u> – Carol M. reported that we received a reduction in our bill last year but that the letter sent June 1, 2021 quotes a new rate of \$1,634 per month effective July 1, 2021. This amount reflects the City mandate on recyclables and green cuttings in addition to the four trash bins which are serviced twice a week.</p>	<p>No action</p> <p>No action</p>
Report of the Treasurer – Sher M.	<p><u>Treasurer's Report</u> – Sher M. noted that Mark (our bookkeeper) wanted to thank everyone for using the new reimbursement forms. Motion to approve Treasurer's Report by Frank D. and second by Nancy B. Motion approved.</p> <p><u>Water Bill History</u> – Carol M. presented a review of historical water bills compared to the most recent two bills which were \$1,706 and \$1,906 respectively. These were higher than previous averages, even for summer months. Correction notices will be sent to those who leave the water running. A water conservation notice will be in the next garden update. Alan wrote an article in the last update, but a reminder that water rates are going up and the need to conserve is appropriate.</p>	<p>Motion approved</p> <p>No action</p>
Report of 1 st Vice President – Carol M.	<p><u>New Membership</u> – Carol M. reported that five orientations were conducted last week with three scheduled for this week. There are 25 on the wait list. T-shirts are on display in the Big Barn for orientation.</p> <p><u>Vacant Plots</u> – Nancy B. reviewed the status of vacant plots, with A-04, O-06 and L-16 ready to go. Waiting to hear back on B-01 and A-18. A number of plots will be cleaned during the Saturday work party, including B-08, U-04, and I-18.</p>	No action
Report of the 2 nd Vice President – Nancy B.	<u>Plumbing</u> – Nancy B. reported that three hose bibs and two hose were replaced in the past two months. The hose-holder in G-03 was replaced.	No action
Food Bank Report – Lonnie B.	<u>Food Bank</u> – Lonnie B. reported that collections are way over past years. Carrots shown on Facebook. Need help to pick tomatoes from O plot for Saturday work party.	No action

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Orchard Report – Alan C.	<u>Disease Control Class</u> – 24 people attended the first class offered by Alan at the end of July and 20 people attended the most recent class.	No action
Old Business: 1) Eagle Scout Projects 2) Security Update 3) Storage of Documents	<u>Eagle Scout Projects</u> – Dan F. reported on the status of a tool holder project. Guidance was provided of potential designs and materials to make it easier to build and less expensive. <u>Security Update</u> – Carol M. noted that installation of the light fixture on the SE corner is not expected to be complete until September/October 2021. Kathy J. reported that security cameras that she monitors have shown that the police have been driving through garden on patrol. Alan C. reported on a new encampment. Saturday nights, a resident from the area comes into the garden, but has thus far not created an issue. <u>Storage Documents</u> – Alan C. made a motion to set up a cloud solution to store LBCGA documents such as the agenda, meeting minutes, the budget. The cost is approximately \$120 per year. Elsa P. seconded the motion. Motion passed. A password is needed to access the site and to be able to add files. It was suggested that we go back to 2010 if possible.	No action No action Motion approved
New Business: Issues Brought by Board Members	<u>N-17 Request to Not Plant Fall/Winter 2021</u> – A member has requested a waiver of planting requirements for the Fall/Winter season to give the soil a chance to rest. Discussion on past history of plot according to various Board Members familiar with the situation. Motion made by Nancy B. to respond to N-17 email that a waiver for Fall/Winter planting is not granted; that the planting deadline is November 15 th , which provides a 2 ½ month rest. Second by Anita C. Motion passed with Lonnie B. abstaining. It was suggested that N-17 get the soil tested. <u>September Work Party</u> – Carol M. asked for work party tasks. Lonnie B. needs 2-4 people for the Food Bank, Nancy B. has four plots that need cleaning. Sher M. will check people in and issue yellow verification slips. Anita C. asked for someone to take over t-shirt sales from 9:15 to 9:45. <u>Road Repairs</u> – Dan F. reported that research did not provide any information as to why a sink hole should be present in the NE corner of the perimeter road. Frank D. suggested using an auger to see if the soil is dry or moist below the surface. The City will not repair the road. Nancy B. has two one-gallon buckets of cold patch and a tamper. The other option is to get volunteers to help with a more involved repair (e.g., 5 ½ foot circle around the hole with layers compacted to 5 inches at the center). A crew with picks and shovels or use of an electric chipping hammer to prepare the site were discussed. Dan F. made a motion to use \$300 for supplies to repair the pothole. Second by Lonnie B. Motion passed. <u>Soil Testing</u> – Alan C. reported that soil samples from his plot and home, and the LBCGA orchard were sent to the lab for testing. The soil report recommends adding nitrogen and gypsum. Test results showed a high level of salt due to the use of horse manure. It was suggested that manure be used when plants are bigger for mulch and then turn into soil at the end of season.	Motion approved No action Motion approved Motion approved

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New Business (continued)	Alan made a motion to create standards for presentation of gardening information to members via our website and garden updates. Dan F. seconded the motion. References from a school of Agriculture (e.g., UC Davis, Riverside, San Luis Obispo) or other sources should be cited. Facebook is for individual opinions and these standards would not apply for the Facebook platform. Frank D. called for the question. A rollcall vote was taken. Motion passed. Alan requested permission to update the website. It was suggested that the information prepared by Alan be distributed to the Board for review prior to posting.	
Adjournment	Motion to adjourn meeting by Alan C. and second by Dan F. Meeting adjourned by Kathy J. at 6:53 p.m.	Meeting Adjourned

Draft Minutes Prepared by Mary Sue O. Date: September 20, 2021 and updated for comments 15 November 2021.