

LONG BEACH COMMUNITY GARDEN ASSOCIATION (LBCGA)
Minutes of the November 17, 2021 Board Meeting

A Zoom meeting was conducted. ATTENDEES: Carol Meyer, Nancy Bernstein, Mary Sue O'Melia, Sher Meyers, Anita Cordova, Alan Coles, Frank Dayak, Dan Freleaux, Linda Kayajanian, Nina Burgeno, Chuck Davis, and Milton Johnson.

ABSENT: Kathy Jarvis, Lonnie Brundage, and Elsa Powell.

MEMBERS PRESENT: Fran McFate and Doug Mullin.

SUBJECT	DISCUSSION	ACTION
Call to Order	Carol M. called the Zoom Meeting to order at 6:02 p.m.	Call to order
Minutes of 2 Sept 2021	Motion to approve September 2, 2021 Minutes by Milt J. and second by Frank D. Motion approved.	Motion approved
Report of the President – by Carol M. First Vice President	<p><u>T-Shirt Order</u> – Carol M. reported that t-shirt sales revenue have paid for all expenses and any future revenue goes to our current fiscal year budget. T-Shirts were purchased with donations from Partners of the Park. T-shirt sales will continue at orientations and work parties.</p> <p><u>Security Update</u> – Carol M. reported that the Green Shed was broken into and that the roto-tiller and other items were stolen. A hole was cut in the SW corner to facilitate this theft. The whole in the fence was repaired, but since then, a new hole was cut in the SW corner of the garden, which Alan C. will repair. Police are coming by nightly. Frank contacted the Councilwoman to inquire when Edison would be installing the light which the City funded some months ago. Discussion about a new type of lock that could be installed. Also, discussion about freeing up space in the Tan Shed by selling excess tools at the December Work Party. A notice of the tool sale will be in the next garden letter and posted in the gazebo. Anita will check with Nadine to see if she can sell t-shirts and tools at the next work party.</p>	<p>No action</p> <p>No action</p>
Report of the Treasurer – Sher M.	<u>Treasurer's Report</u> – Sher M. thanked Mark (our bookkeeper) for getting information to our accountant for filing a tax extension and subsequent filing. A handout of revenue and expenses compared to budget was reviewed. Plot upgrades are bringing in extra revenue as are t-shirt sales. Expenses are generally in line with the budget, although trash collection and water costs are going up and may be overbudget for the year. Motion to approve the Treasurer's Report by Frank D. and second by Anita C. Motion to approve.	Motion approved
Report of 1 st Vice President – Carol M.	<p><u>Plot Status</u> – Carol M. reported that approximately 100 plots needed summer plants pulled and/or winter crops planted. Plot reviews were scheduled for November 18th with inspection and correction notices scheduled to go out this week.</p> <p><u>New Members and Vacant Plots</u> – Carol M. provided orientation to 14 new members. There are currently four vacant plots with four other plots likely to be vacant in the new future. There are 17 names on the wait list.</p>	No action
Report of the 2 nd Vice President – Nancy B.	<u>Plumbing</u> – Nancy B. reported that Doug M. has been handling water issues and is doing a fantastic job. Thank you, Doug!	No action
Food Bank Report – Lonnie B.	No Report.	No action

SUBJECT	DISCUSSION	ACTION
Orchard Report – Alan C.	No Report.	No action
<p>Old Business:</p> <p>1) Eagle Scout Projects</p> <p>2) Storage of Documents</p> <p>3) Asphalt Repair Update</p> <p>4) Soil Testing</p>	<p><u>Eagle Scout Projects</u> – Carol M. reported that one Eagle Scout is working on a tool holder project. Dan is absent so we will need to wait until the next meeting for an update.</p> <p><u>Storage Documents</u> – Nina B. reported that cloud storage costs approximately \$119 per year and was approved at our last meeting. Alan has uploaded police and soil reports. Mary Sue needs to upload meeting minutes and Carol has historical information and documents to upload. Nina will send login and password info to all Board Members. Files will be created for general topics, (e.g., Minutes) with subfiles for each fiscal year.</p> <p><u>Asphalt Repair Update</u> – Frank reported that the large pothole by the big barn has been repaired for a total cost of about \$300. A jackhammer was rented and used to dig out the sides of the hole which was repaired, filled and covered with sand. Frank drove his car over the area just the other day and it seems to be holding up. Thank you to Frank, Dan and Fidel for their work on this project!</p> <p><u>Soil Testing</u> – Alan C. provided a handout prior to the meeting documenting results from the soil tests and his discussion with Dr. Wallace of Wallace Labs. The information presented by Alan was backup to support a shortened version of new soil amendments guidance for distribution to members and posting on our website. Fran M. shared details from her discussion with Dr. Wallace and experience with amendments in the garden going back many years. In the past, gardeners have been advised to add SulPoMag, Nitrogen, Gypsum and Compost. Soil testing results presented by Alan suggest that SulPoMag is not necessary. Discussion followed with the general consensus being that information presented needs to be simple; the detailed soil analysis presented to the Board is appropriate for expert level but may be overwhelming to new gardeners. A motion to have Alan proceed with a draft of the website update and info to be sent to all gardeners was made by Linda K. and seconded by Nancy B. Motion approved.</p>	<p>No action</p> <p>No action</p> <p>No action</p> <p>Motion approved</p>
<p>New Business:</p> <p>1) Green Shed</p> <p>2) Replacement Chairs</p>	<p><u>Green Shed</u> – Frank D will have Fidel look at repairs when they get together next week.</p> <p><u>Replacement of Chairs in Big Barn</u> – Carol M. noted that the chairs in the Big Barn are deteriorating and need replacement. Motion made by Alan C. to replace chairs with 20 Folding Chairs from Costco. Second by Anita C. Motion passed. Doug will get the chairs.</p>	<p>No action</p> <p>Motion approved</p>
Adjournment	Motion to adjourn meeting by Alan C. and second by Chuck D. Meeting adjourned by Carol M. at 7:21 p.m.	Meeting Adjourned

BOARD VOTING BY EMAIL

Items requiring Board action between meetings are summarized below. ATTENDEES: All Board Members receive an email regarding issues. Motion and motion second are based on the order of Yes votes.

SUBJECT	DISCUSSION	ACTION
Fertilizer Guidance	On December 3, 2021 Alan C. distributed three documents for Board review. Alan C. made a motion to approve the first two documents (i.e., Fertilizer Recommendations and Letter to All Gardeners). Anita C. seconded the motion. On line discussions resulted in clarification regarding the third document (i.e., Soil Testing Results), which is meant for an internal Board document only regarding the reasoning behind the change in recommendations. Changes suggest by Carol M. in the letter to all gardeners were accepted by Alan C. and incorporated in the approved documents. Some Board members objected to some of the language in the Soil Testing document; at least one Board member believed that the recommendations and letter to gardeners were overly complex.	Motion approved
Generator Sale	On January 27, 2022 Carol M. asked for a volunteer to store a generator owned by the Garden at their home as the shed it was previously stored in at the Garden cannot be fully secured against vandalism and theft. Motion to sell generator by Carol M. and seconded by Alan C. Motion passed	Motion approved